**Johannes 1:1-8**

In the beginning was the Word, and the Word was with God, and the Word was God. In the beginning was the Word, and the Word was with God, and the Word was God. The Word was made flesh and dwelt among us, and we have seen his glory, the glory as of the only Son of the Father, full of grace and truth.

**THABAZIMBI LOCAL MUNICIPALITY**

Private Bag X350, Thabazimbi, 0380
Tel: (014) 777 1526 | Fax: (014) 777 1531

**RE-ADVERTISEMENT**

**JOB TITLE: MANAGER CORPORATE SERVICES**

(FIXED TERM CONTRACT)

**TERMS OF APPOINTMENT:** The incumbent will be on a fixed term contract.

**PLACE TO BE STATIONED:** The incumbent will be stationed within the jurisdiction of the Thabazimbi Municipality at the Municipal Council.

**ANNUAL TOTAL REMUNERATION PACKAGE:** Minimum: R768 305.00; Midpoint: R788 083.00 or Maximum: R987 880.00. (2017/18 Salary levels as per Government Gazette No. 4017 dated 1 July 2016). The offer of remuneration will be determined by competencies and current salary earnings ratio together with guidelines as set out in the Government gazette no 4017 dated 1 July, 2016.

**MINIMUM COMPETENCY REQUIREMENTS OF THE POSITION:**

- Bachelor Degree in Public Administration / Management Sciences / Law; or equivalent

**TYPE OF EXPERIENCE:**

- 5 years

- Experience in corporate management level

- Have proven successful management experience in the public sector

**ADDED ADVANTAGE:** Registration with a relevant professional body.

**KEY PERFORMANCE AREAS / CORE FUNCTIONS:**

- Good knowledge and understanding of relevant policy and legislation
- Good knowledge and understanding of institutional corporate governance
- Good knowledge of corporate support services, transformation, facilities management
- Information communication technology, and the Council support
- Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No 5 of 2000)
- Good governance
- Labour Relations Act, and other labour related prescripts
- Legal background and human capital management
- Knowledge of co-ordination and oversight of all specialized support functions.

**SIGNING OF EMPLOYMENT CONTRACT:**

**APPLICATION PERFORMANCE AND DISCLOSURE OF FINANCIAL INTERESTS:**

The appointed candidate will be required to sign an Employment Contract, a Performance Agreement and a disclosure of financial interests within stipulated periods.

**SECURITY VETING AND COMPETENCY ASSESSMENT:**

Suitable candidates will be subjected to personnel suitability check (security vetting, criminal record, credit record, qualifications verification and employment verification). Recommended candidates will be subjected to a competency assessment.

**CLOSING DATE:** 07 April 2017

**If you are interested and you are in possession of the necessary qualifications and experience, please address your application, with your CV and authenticated copies of qualifications to:**

The Acting Municipal Manager | Thabazimbi Municipality
Private Bag X350 | Thabazimbi | 0380

**All Applications should be marked:** Notice No: 20/2017

**OFFICIAL APPLICATION FORMS:** All applications should be submitted on the official application form, which is available at the Human Resource Office of the Thabazimbi Municipality, Corporate Services Department or telephone number 014 777 1526. Application forms are also available online on the website of the Municipality: www.thabazimbi.gov.za

**ADHERENCE TO RELEVANT REGULATIONS:** Applicants are advised to adhere to the requirements of the Department of Government; Regulations on the Appointment and Conditions of Employment of Senior Managers; Government Gazette No. 37245 of 17 January 2014.

If you are not invited for an interview within 30 (thirty) working days from the closing date, you must accept that your application as unsuccessful. No further correspondence will be entered into.

**Note:**

- Applications by fax or e-mail will not be accepted.
- No applications will be accepted without certified copies of qualifications.
- Applications should be in the prescribed Application Form for Employment.

**Required competencies and knowledge:**

- Performance Driven
- Emotional Mature
- Ability to lead and motivate other people
- Willing to work extended hours
- Willing to perform standby duty
- French
- Maintenance and installation of plumbing systems and equipment
- Effective implementation and administration of necessary systems
- Effective two way communication and employee relations

**Applications close:** 28 March 2017.

**Closing date:** 28 March 2017.

**Contact:**

- Tel: 083 410 0353 | Fax: 066 819 0849
- E-mail: hrapplications@norplats.co.za
- Post in Thabazimbi

**Terms and conditions:**

- Exclusive of medical aid
- Exclusive of retirement benefits
- Exclusive of pension benefits
- Exclusive of leave benefits

**Zondereinde is an established platinum group metal (PGM) mine in the Limpopo province which produces some 300 000 PGM ounces annually.**

**The successful candidate will be responsible for the mine’s daily operations, maintenance and engineering activities.**

**Role requirements:**

- Successful candidates must have a valid recognised Trade Test Certificate
- Grade 12 Certificate
- Experience in mining maintenance

**Required competencies and knowledge:**

- Performance Driven
- Emotional Mature
- Ability to lead and motivate other people
- Willing to work extended hours
- Willing to perform standby duty
- French
- Maintenance and installation of plumbing systems and equipment
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**Applications close:** 28 March 2017.